



PRINCE GEORGE MINOR HOCKEY ASSOCIATION

P.O. Box 2242 • PRINCE GEORGE, B.C. V2N 2J8 • (250) 563-0303 • (250) 563-0318

Prince George Minor Hockey Association is a Member of BC Hockey and Hockey Canada, promoting fun and development in youth hockey.

PGMHA is seeking a **Recreational Hockey Director** to lead our Recreational Hockey Divisions from U7 to U18. Prince George, BC is a city of 75,000 as is considered the “Northern Capital” of BC. This is a rewarding position for a non-profit that enables and supports 1,000 youth members to play Minor Hockey.

QUALIFICATIONS

- Must have a strong hockey background including both coaching and player experience
- Must have a passion for hockey and the drive for “Growth of the Game”
- Development 1 Coach Certification (preferred)
- Coach 2 including instructional stream coach certification
- Coach 2 Facilitator qualified, as well as Checking clinic
- Good organizational and communication skills
- This position will require dedication and time primarily on weekends throughout the season

DUTIES

General

- Report directly to the Director of Hockey Operations (DHO), Steve O’Rourke
- Work closely with the DHO to facilitate on-ice programming for recreational teams and coaches
- Follow evaluation criteria set out by DHO
- Have a good understanding of and follow PGMHA Policy

Recreational Coaching

- Accept and screen all recreational coach applications
- Coordinate coach selection across all recreational divisions
- Present on-ice programs to recreational coaches
- Ensure coaches are aware of mandatory coach clinics and deadlines
- Coordinate coach clinics (including instructors, scheduling, facilities, audio/visual, etc.)
- Facilitate coach meetings and provide necessary coaching materials
- Find alternate coaches and/or substitute for coach in case of emergency
- Work with DHO on long-term coach development planning

Recreational Players

- Coordinate player evaluations and team selection in conjunction with DHO
- Coordinate player placement and equity of recreational teams with Division Supervisors

Programs

- Facilitate and direct internal PGMHA Learn to Skate program
- Coordinate and oversee internal PGMHA Goaltender Development program
- Facilitate relevant Hockey Canada programs including First Shift

Reporting & Meetings

- Attend Division Supervisor meetings with coaches
- Oversee and support Division Supervisors and host monthly meetings
- Produce a monthly progress report, to be presented at the beginning of Board of Directors monthly meetings, on behalf of coaches and Division Supervisors

Submit your resume & expression of interest to Steve O’Rourke ahc@pgmha.com